



## Dragon Naturally Speaking

Dragon NaturallySpeaking is speech recognition software for Windows that is designed to allow users control over Windows through speech. It is extremely accurate and can significantly speed up daily tasks such as email, document creation and searching the Web.

### This course will cover:

- Speaking techniques
- Customization of settings
- Navigating through the available functions
- Speech-to-text functions
- Command structures and common commands
- Intermediate and advanced commands based on your needs
- Commands for specific programs based on your needs (Word, Excel, Internet Explorer, Outlook and other programs)
- Finding in-program help

### You will receive:

- Electronic and hardcopy documents for your future reference with commands and troubleshooting
- Exercises and ideas for future skill development once you are comfortable with the level taught in the session

### Course Detail

We offer an 8-hour or full day session on these topics customized to your particular needs. We can host this session at our location on Dresden Row in Halifax or at your organization's location. You may prefer to split this session into two 4-hour sessions in order to have the opportunity to use some of the skills before the next session.

### Course Requirements:

- Access to Internet at the course location
- Workspace that is relatively free of distraction for the training period
- One week prior notice of custom content in order to prepare and organize content appropriately
- One week prior notice of a group session in order to gather information from participant



**DRAGON**  
NATURALLYSPEAKING



**Specialists in Workplace  
Adaptation and Accommodation**

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## Pricing Structure

Session	1 Trainee	3 to 5 Trainees	6 to 9 Trainees
Full Day	\$800	\$265/person	\$133/person
Half-day	\$400	\$133/person	\$65/person

Call for a flat fee for 10 or more attendees.

Print and scan the completed form and send it to [at@compusult.net](mailto:at@compusult.net). An electronic version of the same form can be found at [www.compusult.at/at-website/training](http://www.compusult.at/at-website/training). Indicate your chosen course on the electronic form.

## Individual Registration

Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Organization: \_\_\_\_\_

E-mail: \_\_\_\_\_

Requested Training Date(s): \_\_\_\_\_

Location of training:

☐ Our location (1526 Dresden Row, Halifax NS)

☐ Your location: \_\_\_\_\_

## Group Registration

Name	Organization	Contact Number	E-mail

## Method of Payment

☐ Purchase Order Number: \_\_\_\_\_

☐ Credit Card: We will contact you to get credit card information.

☐ Cheque (must be received before date of training)

**Please register at least 1 week in advance of the training.** We will contact you upon receiving this form or any other communication from you to discuss specific training needs and confirm your specified dates.